

**RUSHVILLE CITY UTILITIES**  
**601 W 3<sup>RD</sup> St.**  
**Rushville, IN 46173**

Minutes of the Utility Board Meeting, August 18, 2010  
The Utility Board met in Council Chambers @ 6:00 P.M.

Board Members Present:

Tim Sheehan  
Phil Starkey  
Michael Singleton  
Joe Malcom  
Brian Bess

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Ron Wilson	City Attorney

Tim Sheehan called the meeting to order.

Roll Call was taken. All board members were present.

Michael Singleton motioned to approve the minutes from the July 21, 2010 meeting. Joe Malcom seconded the motion. The motion carried.

Les Day reviewed the financial reports for the month of July 2010. The Water Utility showed a net profit of \$29,586.51 for the month and a net profit of \$140,706.84 for the year-to-date. The Wastewater Utility showed a net profit of \$38,074.57 for the month, and a net profit of \$144,047.53 for the year-to-date.

Les Day reviewed the Operating reports for the month of July. The Water Operating report showed no N.P.D.E.S. violations for the month. There were 28.34 million gallons of water pumped, with 26.36 million gallons of water treated. The unaccounted loss of water was at 16.0% per cent, for the month of July. Water plant personnel responded to 19 service calls for billings and customer requests. There were 11 customers requests to check for leaks. There were 67 line locates. There were 47 connects and 43 disconnects, for the month, with the total customers being 3,032.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 3 sewer complaints checked. There were 1,500 feet of sewer mains cleaned from sewer complaints, and 2,000 feet of sewer main cleaned for preventive maintenance. 24,100 gallons of septic sludge was accepted for the month of July. There were no sewer taps made for the month. There was no dye tests ran.

Gina Jenkins told the board that Cora Ortiz had informed her that she needed to look for a full time job because she could not make it financially on the hours that she had. After a discussion with Les Day, her hours were taken to forty hours per week without benefits for six months per the City of Rushville policy handbook. At the end of six months, a change concerning this matter will have to be made.

Tim Sheehan asked Michael Singleton about attending the Rushville Council Meetings. Michael told Tim that he only went when they were discussing issues that affected Rushville City Utilities. He recommended to Tim that he attend the next council meeting concerning the new elevated tank.

Les Day told the board that the existing tower maintenance will be put off until next year. Les will contact other companies before then to obtain quotes for the maintenance.

Les presented three quotes for the cement work on the Secondary Clarifier at the Wastewater plant. One quote was for \$54,108.00. The second quote was for \$29,000.00 from Culy Construction, and the third quote was for \$29,203.80. Hanum, Wagel & Cline Engineering recommended Culey Construction. Joe Malcom motioned to use Culy for the clarifier work. Phillip Starkey seconded the motion. The motion carried.

Les then told the board that he would like to table the discussion on the Auto Crane due to the cement work for the Clarifier being approved. This matter will be addressed at a later date.

Gina gave the board members a summary of three companies and their rates for on-line debit and credit programs. Rick Phillips from Boyce Systems had told her that their system is not working properly yet. After discussion, the board tabled this matter and asked Gina to check with other on-line programs before a decision can be made.

Gina then gave the board members four quotes for different covers for the front entrance to the business office. Two quotes were for canopies. One quote was for an aluminum and glass enclosure, and the fourth was for a permanent frame with a metal roof. The board would like to see quotes for canopies with sides, and a constructed enclosure with a metal roof. This was tabled until next month to allow Gina to get the additional quotes.

Les presented the quotes for the new elevated tank. Joe Malcom motioned to approve the 300,000 gallon tank at the lower price from Caldwell Tanks, Inc. in the amount of \$752,000.00. Brian Bess seconded the motion. The motion carried. Tim Sheehan, Board Chairman, signed the Notice of Award to Caldwell Tanks, Inc.

The new countertops for the Wastewater Plant lab was tabled until September's board meeting to allow Les to get more quotes for the project.

Michael Singleton checked the claims for the month of July. Michael Singleton motioned to approve the claims. Brian Bess seconded the motion. The motion carried.

There was an adjustment for the Rushville Parks Department for the leak at the Community Park restroom. The consumption was 43,905 cubic feet. The adjustment was for \$1,816.13 for water and wastewater. Michael Singleton motioned to approve this adjustment. Joe Malcom seconded the motion. The motion carried.

Michael Singleton motioned to adjourn the meeting. Joe Malcom seconded the motion. The motion carried.

There being no further business, the meeting was adjourned.